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1. Data Controller	City of Pori PL 121 28101 Pori Address: Hallituskatu 12 Email: <a href="mailto:kirjaamo@pori.fi">kirjaamo@pori.fi</a> Phone. 02 621 1100
2. Data Controller's Representative	Acting Head of ICT Unit, Ilkka Manninen Email: <a href="mailto:ilkka.manninen@pori.fi">ilkka.manninen@pori.fi</a>
3. Contact Person for Matters Related to the Register	ICT Planner, Päivi Ahola Email: <a href="mailto:paivi.ahola@pori.fi">paivi.ahola@pori.fi</a>
	Data Protection Officer Email: <a href="mailto:tietosuojavastaava@pori.fi">tietosuojavastaava@pori.fi</a>
4. Register Name and Format	Register Name: Sähköinen asiointi (Electronic services)
	Register Format: <input checked="" type="checkbox"/> Electronic <input type="checkbox"/> Manual
5. Purpose and Legal Basis for the Register	Through electronic services, customers can initiate their own matters with the City of Pori and monitor the processing of their cases.  legal basis for processing: <ul style="list-style-type: none"> <li>- the data subject has given consent to the processing of his or her personal data for one or more specific purposes</li> <li>- processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract</li> <li>- processing is necessary for compliance with a legal obligation to which the controller is subject</li> <li>- processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller</li> </ul>
6. Contents of the Register and Classification of Personal Data	The register contains the content of the forms and possible attachments. Strong identification is required for matters containing confidential information.
	Contains sensitive personal data: <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> Contains children's personal data
7. Regular Data Sources	Information is obtained through strong identification (suomi.fi) from the customer themselves.

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8. Regular Disclosures and Transfers of Personal Data to Non-EU/EEA Countries	No data is disclosed or transferred to non-EU/EEA countries.
9. Data Retention Period	All content is stored in the electronic services system indefinitely. Requests for the deletion of personal data can be made based on service requests. The customer has access to all the information they have provided (such as applications and notifications) for as long as it is stored in the electronic services system.
10. Automated Decision-Making and Profiling	<input type="checkbox"/> Contains automated decision-making
11. Data Security Principles	<p>A. Manual Material</p> <p>B. Electronic Material</p> <p>The system ensures password security, and data is stored in a technically protected manner. Only designated individuals have the right to process the data, and users are bound by confidentiality.</p>
12. Right of Access for the Data Subject	The data subject has the right to access the information held about them in the register. Requests should be submitted in writing to the data controller. Instructions for making a request can be found at <a href="http://www.pori.fi/pori-tieto/tietosuoja">www.pori.fi/pori-tieto/tietosuoja</a> .
13. Right to Rectification	The data subject has the right to have any inaccurate or incomplete personal data corrected without undue delay. Instructions for making a request can be found at <a href="http://www.pori.fi/pori-tieto/tietosuoja">www.pori.fi/pori-tieto/tietosuoja</a> .
14. Other Rights Related to the Processing of Personal Data	<p>The data subject has the right to request restriction of processing if:</p> <p>a) the accuracy of the personal data is contested, allowing time for the data controller to verify its accuracy;</p> <p>b) the processing is unlawful, and the data subject opposes erasure, requesting restriction instead;</p> <p>c) the data controller no longer needs the personal data for processing purposes, but the data subject requires them for the establishment, exercise, or defense of legal claims;</p> <p>d) the data subject has objected to the processing pending the verification of whether the data controller's legitimate grounds override those of the data subject.</p>

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	To the extent that the processing of personal data is based on the data subject's consent, the data subject has the right to withdraw consent at any time. Withdrawal of consent does not affect the lawfulness of processing based on consent before its withdrawal.
15. Right to Lodge a Complaint	The data subject has the right to lodge a complaint with the supervisory authority about the processing of personal data.